



Parent(s) Name(s) _____

I/we will volunteer for: _____

JJ12 Night (circle one if applicable): Friday, May 14 | Saturday May 15

Notes: _____

JUGHEADS Parents—We Need Your Help!

We are so appreciative—and utterly dependent—of the parental support given during Juggle Jam season, but one of the hardest parts is organizing all the volunteers. To help save time making phone calls, here are two ways to volunteer for JJ12.

- 1) Fill out this sheet and turn it in with your Spring Tuition Payment—or any time.
- 2) Email Wendy (wendyarneberg@comcast.net) with how you would like to be involved.

We also need a few more parents to be on the JJ12 Planning Team. These parents will head up a specific area during show nights and make sure it is running smoothly. Volunteer assignments/reminders will be posted on www.jugheads.com.

JJ12 PARENT PLANNING TEAM (Two Saturday meetings: **March 13 & April 10, 9AM – 11AM** at the Arneberg Home):

- Backstage Team Leader:** Carol Richter
- Merchandise Team Leaders:** Danny & Lai Ying
- Supervision Team Leaders:** Katherine Carney, Donna Foth, _____, _____
- Parent Volunteer Check-In Team Leader:** Dawn Rynders
- Concessions Team Leaders:** Brigid Spicola, _____
- Ushering Team Leaders:** _____, _____
- Tickets Team Leaders:** Marnie Gaasedelen & Jennifer Hussey

JJ12 SHOW NIGHT ASSISTANCE (Friday, May 14 or Saturday, May 15)

- Backstage Supervision** Arrive at 5:45 pm. Supervise Jugheads in specific club or area assigned. Shadow them backstage, help with costumes, calm nerves, and maintain order and quiet. Help clean up after the show. 8 PARENTS PER NIGHT
- Usher** Arrive at 5:45 pm. Keep door closed to auditorium until 6:30 pm. Tear tickets, pass out programs, and usher reserved ticket holders to seats. Do not allow any food or drink in auditorium. One usher must stand outside each door for the entire show, but that can be done in shifts. After show, pick up programs/trash in auditorium. 8 PARENTS PER NIGHT.
- Ticket Selling** Arrive at 5:45 pm. Help set up ticket table. Sell tickets before the show and through the first 15 minutes. Help with either ushering or concessions during intermission. Help put things away after the show. 4 PARENTS PER NIGHT.
- Merchandise/Concessions Selling** Arrive at 5:45 pm. Help set up tables. Sell merchandise or concessions before show, during intermission and after. Help put things away and clean up area after the show. 9 PARENTS PER NIGHT.
- Stage Hands** Arrive at 5:45 pm. Assist Jugheads on wings of stage. Help clear props after routines. Must also be able to attend May 12 dress rehearsal; May 4 is recommended but not required. 1-2 PARENT(S) PER NIGHT.

JJ12 PRE-SHOW ASSISTANCE

- Dress Rehearsal Information Desk** Sit at an information table on either Tuesday, May 4 or, Wednesday, May 12, and collect ticket money from Jugheads and sell JJ12 DVDs.
- Transportation Assistance** Since we no longer have JUGBUS, we need volunteers with vans/trucks to help haul equipment:
 - Meet at JH on **Monday, May 3** at 5:30pm and load up vehicles and bring to our dress rehearsal on **May 4 at 5:00pm**
 - Load up vehicles after dress rehearsal on **Tuesday, May 4 at 9:30pm** and bring equipment back to JH on **May 5 @ 2:45pm.**
 - Meet at JH on **Tuesday, May 11 at 5:30pm** and load up vehicles and bring to our dress rehearsal on **May 12 at 5:00pm.**
 - Load up vehicles after final show on **Saturday, May 15 at 9:30pm** and bring equipment back to JH on **May 17 at 2:45pm.**
- T-Shirt Help** on Wednesday, April 28, 9am-11am, gather at a parent's home to sort, label and fold JJ12 T-Shirts. Also, assistance is needed to hand out the shirts at the first dress rehearsal on Tuesday, May 4.
- Assistance Hanging "JUGHEADS" Letters** on Wednesday, May 12 at 4:30pm (2nd Dress Rehearsal.) 3 PARENTS.
- Purchase Concessions Items** sometime prior to JJ12. Purchase cookies and snacks for concessions stand and bring to JJ12 on Friday, May 14 at 5:30 pm. JH will provide shopping list and either pre-payment or reimbursement. (Sam's Club or CostCo membership needed.) 1-2 PARENTS NEEDED.