

# Juggle Jam



Sixteen

DATE: Tuesday, April 22, 2014  
TO: **All JUGHEADS Juggle Jam 16 performers and parents**  
FROM: **Paul & Wendy Arneberg**, JJ16 Director & Producer; **Kelvin Ying**, JJ16 Asst. Director  
RE: **FINAL MEMO and Checklist on logistics & etiquette for Juggle Jam 16**

## **REHEARSALS & PERFORMANCES (May 6 & 14 and 16 & 17 at HOPKINS HIGH SCHOOL)**

**Directions to Hopkins High School Auditorium (Our 6<sup>th</sup> year in this ideal facility!)**

2400 Lindberg Drive - Minnetonka, MN 55305: 169 North. West (left) on Cedar Lake Road. North (right) on Lindberg Drive.

- **April 22–May 15—After School Clubs:** Final club rehearsals. We'll run our routines in costume (even incomplete costumes) in our home gym; please stay 'til 5:45 p.m. (9 pm=Ultimate). **Reminder: There is NO Friday Rec. Club on May 16 (Opening Night).**
- **TUESDAY, May 6, 6:00–9:00 p.m.—FIRST DRESS REHEARSAL at HOPKINS HS AUDITORIUM:** Jugheads should enter the backstage door to the auditorium (left door as you enter the lobby), place their bags in their designated club area, then gather in the seats in the FRONT of the auditorium for our important all-cast meeting. (**Note: Please try to arrive a few minutes early so that kids can acclimate to the space and we can begin our meeting by 6:05 p.m.**) During the meeting, Wendy will give a **special tour of the backstage & balcony to all first-year Jughead rookies** (who can often be overwhelmed!). We'll then put together "Rock This Town" and "Reach" with all performers on stage and run through each club routine. JJ16 T-Shirts will be handed out as your Club is dismissed. Clubs will be dismissed after they have run through their routine, starting with Advanced at approximately 8:00 pm with the rest following in about 15 minute intervals: Thursday Rec., Mon. Rec., Elite, Friday Rec., Ultimate (by 9:30). Skits & Specialty Acts should sign up through Paul to rehearse on stage from 5-6 p.m. (on 5/6 or 5/14). **Reminder: There is NO Elite on Tue., May 6.**
- **WEDNESDAY, May 14, 6:00 p.m.–9:00 p.m. FINAL DRESS REHEARSAL & CAST PHOTO at HOPKINS HS AUDITORIUM!** Wear your JJ16 T-Shirt and khaki shorts (or you will NOT be in the photo). After dropping off your prop/costume basket backstage, we'll **assemble on stage at 6:10** for our only large group photo, going down in history as "The Cast of JJ16." After the photo, we will do a complete run-through of our show, in order and in costume, with specialty acts and skits. (We'll begin and end with "Reach.") We'll end at 9:00 p.m. (except U.C.: 9:30 p.m. in order to take our team photo and do two bonus run-throughs of our routine on stage in formal attire). **Reminder: There is NO Advanced Club on Wed., May 14.**
- **FRIDAY, MAY 16, 5:45–9:40 p.m. OPENING NIGHT!** Drop off your prop/costume basket backstage and **be ready and on stage by 6 p.m. to warm-up with "Rock This Town".** Jugheads should come having eaten a good dinner. Snacks are not allowed backstage, but your Jughead may bring along a snack to eat in the lobby during intermission. The show ends around 9:35; you're free to leave *after you've helped clean up.*
- **SATURDAY, MAY 17—6:00–9:50 p.m. CLOSING NIGHT!** Same as Friday, except slightly later call and release times. Take your own stuff home. Parents who are able are encouraged to help clean up, bring things to the horse trailer, and take down JH letters.

## **JUGHEADS ETIQUETTE (acceptable behavior) FOR JUGGLE JAM 16**

**GENERAL:** No roaming hallways (you may be pulled from the show for this offense). During intermission, Jugheads may get something from the concession stand, but after intermission, must go promptly back to the SAME SEAT in the balcony. No food or drinks (including water, unless brought in your own container with cap/lid) are allowed in the auditorium. After the show, help clean up, meet your parents in the lobby, and bring your personal things home.

**PARENT VOLUNTEERS/STUDENT/GRAD LEADERS:** Respect them as you do the coaches. No talking back, no grumbling. If they say "Quiet," "Walk," "Move," etc., do it. Their job is **crowd control** for the sake of the performers and the audience, and you must obey.

**BACKSTAGE / WINGS:** Space will be limited backstage, so each club will be assigned specific areas to place their costume/prop basket. Whether in a club rehearsal, dress rehearsal, or show, don't make noise in the wings/backstage or otherwise distract the performers/audience. Also, keep out of sight of the audience. NEVER peek through the curtain to look at the audience. Cardinal rules of the wings: 1) No talking; 2) No juggling; 3) No sitting down.

**DRESSING ROOMS:** Although Hopkins has very nice backstage dressing rooms, they are not large enough to accommodate 125 kids at once, so clubs/specialty acts will have access to the dressing rooms in order of how soon they need to perform. Do not linger or hang out in the dressing rooms—once you are dressed, go to backstage staging area. All kids must store their things in their club's designated area (signs will be posted). As a guideline, get changed at least three acts (or 20 minutes) before your club routine takes the stage. Dressing room bathrooms are open to ALL Jugheads.

**THE PROPS:** You must put away your props after each routine, whether in our wagons/bins/bags or in your personal storage basket/bag/box. If possible, veteran Jugheads should use their own white balls for “Rock This Town” and rings for “Reach,” as there **may not** be enough JH props to go around. (The EYJA Sportballs will be prioritized for Monday Rec. in the front row of “Rock This Town”; everyone except the “Rookie Line” should use **white beanbags**.) Regardless of whose or what props you use, you **MUST** put them away after performing, or we’ll have complete prop chaos. (Set them down, don’t throw them from a distance.) Don’t take anyone else’s props! Each Jughead is responsible for labeling their OWN props. JUGHEADS props are not allowed outside the building (i.e., through the big garage door in the “warehouse” where most kids warm-up and wait).

**LINING UP:** The next act up will wait in the wings of the stage (stage left, stage right, or upstage center). The 2<sup>nd</sup> act up will wait in the hallway outside the stage. Student Leaders/Parent Volunteers will inform your group when it is time to line up behind the stage, so be attentive to them. You may warm-up your juggling in the far backstage area (“warehouse” where the video feed will be set up). Coach Chris Lovdal will be the main anchor in the warehouse.

**ONSTAGE:** Chances are you WILL drop. ☺ Practice poised recoveries. Don’t break character. Don’t change choreography or tricks on show night, as this will likely mess up both you and your teammates. If you need to switch sides of the stage during a routine, use the back hallway if possible, or cross far upstage of the mid-traveler curtain (only during your own club’s routine). **Never** cross behind the far back curtain near the JUGHEADS letters.

**IN THE AUDIENCE:** Again, whether in a club rehearsal, dress rehearsal, or the show itself, don’t cross in front of the stage at any time (unless choreographed). Don’t make excessive noise, especially during the Slide Show (the audience will be asked to hold applause until the end). All Jugheads will be required to sit in the balcony back rows AFTER their final club routine/specialty act is performed, props/costumes are put away, and dressed in his/her JJ16 T-shirt and khaki shorts. All Jugheads must stay there for the remainder of Act One and throughout Act Two (until the end of the Slide Show). Only Ultimate Club members or Jugheads in an Act Two specialty act or skit will be allowed backstage for Act Two. Chaperones will lead Jugheads up to the balcony in groups in order to minimize distraction to the audience. You may **NOT** sit with your parents or other friends in the audience.

**COSTUMES:** Every year, there are many questions about how to acquire costumes, especially for distinctive characters. Here are some great resources:

- **Local Specialty Costume Shops** (in addition to “treasures” that could be found at stores such as **Ragstock, Goodwill, ARC, and Ax-Man**):  
**Norcostco:** 815 Highway 169 North • Minneapolis, MN 55441 (763.544.0601). This is the closest and best metro area costume shop.  
**Twin Cities Magic & Costume Co.:** 2044 So. Robert St., West St. Paul, MN, 55118 (651.227.7888).
- **Online Shopping:** [www.orientaltrading.com](http://www.orientaltrading.com), [www.buycostumes.com](http://www.buycostumes.com), [www.anytimecostumes.com](http://www.anytimecostumes.com), [www.costumecraze.com](http://www.costumecraze.com), [www.amazon.com](http://www.amazon.com).

**ASKING QUESTIONS:** If you have a question on May 6, 14, 16 or 17, first ask: 1) a Club Volunteer or Assistant, then: 2) a Parent Volunteer, then: 3) a Parent Stagehand, then: 3) Coach Chris. Only ask Assistant Director Kelvin or Director Paul as a last resort, as they have a lot to manage.

**TICKETS:** Reserved seating tickets can be purchased through a link on [www.jugheads.com](http://www.jugheads.com). All seats are reserved.

**PRE-ORDERS FOR JJ16 DVD:** We will be creating a JJ16 DVD. DVDs are \$25 (\$15 for each additional DVD) and must be pre-ordered. Parent volunteers will be on hand in the lobby taking orders on dress rehearsal and shows nights. We encourage you to order your DVD at the dress rehearsals to help with congestion on JJ16 nights. We’ve again hired a professional videographer/editor, so we hope to have the DVD produced by mid-summer.

**CHECKLIST FOR EVERY JUGHEAD for JJ16 DRESS REHEARSALS (May 6 & 14) & SHOWS (May 16 & 17)**

- \_\_\_ **Khaki shorts** (any style, preferably with pockets, esp. for Thursday, Advanced, and Elite in “Rock This Town”)
- \_\_\_ **JJ16 T-shirt** (except 5/6—new T-shirts will be distributed at the end of rehearsal on May 6). ***Wear your new T-shirt (and khaki shorts) to the May 14 Final Dress Rehearsal (all-cast photo op). If you forget your JJ16 tee and/or your khaki shorts, you will not be in the all-cast photo. Also, if you do not wear khaki shorts and your JJ16 T-Shirt to either show night, you will NOT be permitted to perform in either “Rock This Town” or “Reach.”***
- \_\_\_ **Laundry basket, duffel bag or grocery box** for prop and costume storage (label everything).
- \_\_\_ **Juggling equipment.** If possible, use your own white beanbags for “Rock this Town.”
- \_\_\_ **Come having eaten a good dinner.** NO food or drink is allowed in the auditorium or backstage; you may eat in the lobby if needed.
- \_\_\_ **Costumes and Props** for club routines and specialty acts:
  - **ADVANCED CLUB “Minnesota State Fair”:** Distinctive detail is key for “Food”, “Rides”, and “Grandstand.”
  - **THURS. REC. “Rudolph the Red-Nosed Jughead”:** Creative costumes for Reindeer, Elves, Toys, the Clauses, and Bumble.
  - **MONDAY REC. “ABBA”:** Clothes with a combination of all silver and white.
  - **ELITE CLUB “West Side Story”:** Jets = Blue tops with jeans/girls=blue dresses. Sharks = Red tops with black pants / girls=red/dresses.
  - **FRIDAY REC. “The Music Man”:** 1900s dressy attire. (Bowler hats, ties, etc.) Train businessmen=sport coats or trenchcoats + hats. Town boys=knickers. Town ladies=floor-length dresses. Finale boys=red shirts if possible. (Quartet: coordinate.)
  - **ULTIMATE:** Girls: black dresses w/ blue sash; Boys: **black** shoes, pants, socks, belt, and vest; new blue shirts. JJ16 gray tees for the all-cast photo on May 14; also on May 14 we’ll take our Ulti-Club photo in formal attire around 9:15 p.m.
  - **SPECIALTY ACTS:** Costumes in which you auditioned, unless you’re being encouraged to embellish your wardrobe.