

Juggle Jam

DATE: Tuesday, April 21, 2015
TO: **All JUGHEADS Juggle Jam 17 performers and parents**
FROM: **Paul Arneberg**, JJ17 Director; **Wendy Arneberg**, JJ17 Producer
RE: **FINAL MEMO and Checklist on logistics & etiquette for Juggle Jam 17 Rehearsals and Performances**

REHEARSALS & PERFORMANCES (May 6 & 12 and 15 & 16 at HOPKINS HIGH SCHOOL)

Directions to Hopkins High School Auditorium (Our 7th year in this ideal facility!)

2400 Lindberg Drive - Minnetonka, MN 55305: 169 North. West (left) on Cedar Lake Road. North (right) on Lindberg Drive.

- **April 21–May 14—After School Clubs:** Final club rehearsals. We'll run our routines in costume (even incomplete costumes) in our home gym; please stay 'til 5:45 p.m. (9 pm=Ultimate). **Reminder: There is NO Friday Rec. Club on May 15 (Opening Night).**
- **WEDNESDAY, May 6, 6:00*–Staggered Departure (8-9:30 p.m.)—FIRST DRESS REHEARSAL at HOPKINS HS AUDITORIUM:** Jugheads should enter the backstage door to the auditorium (left door as you enter the lobby), place their bags in their designated club area, then gather in the seats in the FRONT of the auditorium for our important all-cast meeting. **(Please try to arrive a few minutes early so that kids can acclimate to the space and we can begin our meeting by 6:05 p.m.)** Toward the end of the meeting, Wendy and Taylor will give a **special tour** of the backstage & balcony to **all first-year Jughead rookies** (who can often be overwhelmed!). We'll then stage "Rock This Town" and "Reach" with all performers and run through each club routine. JJ17 T-Shirts will be handed out near the exit in the lobby as you leave. Clubs will be dismissed after they have run through their routine, starting with Mon. Rec. at approximately 8:00 pm with the rest as follows: Elite (8:15), Thurs. Rec. (8:25), Fri. Rec. (8:40), Adv. (9 pm); UC (by 9:30). Skits & Specialty Acts should sign up through Paul to rehearse on stage with Stefan or Chris 5-6 p.m. (on 5/6, 5/12, or 5/15). **Reminder: There is NO Adv. Club on May 6.** ***5 pm call time** on May 6 for the "Tradition" Opener cast.
- **TUESDAY, May 12, 6:00 p.m.–9:00 p.m. FINAL DRESS REHEARSAL & CAST PHOTO at HOPKINS HS AUDITORIUM!** Wear your JJ17 T-Shirt and khaki shorts (or you will NOT be in the photo). After dropping off your prop/costume basket backstage, we'll **assemble on stage at 6:10** for our only large group photo, going down in history as "The Cast of JJ17." After the photo, we will do a complete run-through of our show, in order and in costume, with specialty acts and skits. (We'll begin and end with "Reach.") We'll end at 9:00 p.m., except UC. (UC goes till 9:30 p.m. in order to take our team photo and do two more run-throughs in formal attire.) **Reminder: There is NO Elite Club on May 12.**
- **FRIDAY, MAY 15, 5:45–9:45 p.m. OPENING NIGHT!** Drop off your prop/costume basket backstage; **be ready and on stage by 6 p.m.** to warm-up with "Rock This Town". **Jugheads should come having eaten a good dinner.** Snacks are not allowed backstage, but you may bring a snack to eat in the lobby during intermission. The show ends around 9:35; you may leave *after cleaning up*.
- **SATURDAY, MAY 16—6:00–9:50 p.m. CLOSING NIGHT!** Same as Friday, except slightly later call and release times. Take your own stuff home. Parents who are able are encouraged to help clean up, bring things to the horse trailer, and take down JH letters.

JUGHEADS ETIQUETTE (acceptable behavior) FOR JUGGLE JAM 17

GENERAL: No roaming hallways (you may be pulled from the show for this offense). During intermission, Jugheads may get concessions, but after intermission, go promptly back to the SAME SEAT in the balcony. No food or drinks (including water, unless brought in your own container with cap/lid) are allowed in the auditorium. After the show, clean up, meet your parents in the lobby, and bring your things home.

PARENT VOLUNTEERS/STUDENT/GRAD LEADERS: Respect them as you do the coaches. No talking back, no grumbling. If they say "Quiet," "Walk," "Move," etc., do it. Their job is **crowd control** for the sake of the performers and the audience, and you must obey.

BACKSTAGE / WINGS: Space is limited backstage, so each club will be assigned specific areas to place their costume/prop basket. In club rehearsals, dress rehearsals, and shows, don't make noise in the wings or otherwise distract the performers/audience. **Also, keep out of sight of the audience (don't peek through the curtains).** Cardinal rules of the wings: 1) No talking; 2) No juggling; 3) No sitting down.

DRESSING ROOMS: Hopkins has very nice dressing rooms, but they're not large enough to accommodate 122 kids at once. Clubs and specialty acts will have access to the dressing rooms in order of how soon they need to perform. Do not linger or hang out in the dressing rooms—once you are dressed, go to the "Warehouse." All kids must store their things in their club's designated area (signs will be posted). Change at least three acts (or 20 minutes) before your club routine takes the stage. ALL Jugheads may use the dressing room bathrooms.



THE PROPS: You must put away your props after each routine, whether in our wagons/bins/bags or in your personal storage basket/bag/box. If possible, veteran Jugheads should use their own white balls for “Rock This Town” (RTT). (Everyone should use white beanbags for RTT, but you *may not* have a choice of size.) After performing, return all props to buckets/wagons—don’t throw them from a distance. Don’t take anyone else’s props. JH/EYJA props are not allowed outside the building (inc. on the sidewalk). Label personal props.

LINING UP: The next act up will wait in the wings (stage left, stage right, or upstage center). The 2nd act up will wait in the hallway outside the stage. Student Leaders/Parent Volunteers will inform your group when it is time to line up in the wings, so be attentive. You may warm up your juggling in the Warehouse (far backstage area with a video feed). Coach Stefan will be the coach in charge of the Warehouse.

ONSTAGE: Chances are you WILL drop. ☺ Practice poised recoveries. Don’t break character. Don’t change choreography or tricks, as this will mess up both you and your teammates. If you need to switch sides of the stage, use the back hallway if possible, or cross far upstage of the mid-traveler curtain (only during your own club’s routine). **Never** cross *behind* the far back curtain near our big JH letters.

IN THE AUDIENCE: Whether in a club rehearsal, dress rehearsal, or the show itself, don’t cross in front of the stage at any time (unless choreographed). Don’t make excessive noise, especially during the Slide Show (the audience will be asked to hold applause until the end). All Jugheads will be required to sit in the balcony back rows AFTER their final club routine/specialty act is performed, props/costumes are put away, and dressed in his/her JJ17 T-shirt and khaki shorts. All Jugheads must stay there for the remainder of Act One and throughout Act Two (until the end of the Slide Show); only UC members, specialty acts and skits will be allowed backstage in Act Two before “Reach.” To minimize distractions, chaperones will lead Jughead groups up to the balcony. You may **NOT** sit with your parents or other friends.

COSTUMES: This is actually the week costumes should be starting the show up at every club, but in case you still need shopping tips...

- **Norcostco:** 825 Rhode Island Ave S • Golden Valley, MN 55426 (763-544-0601). This is the *best* metro area costume shop.
- **Misc. local stores:** **Twin Cities Magic & Costume Co.** in West St. Paul (651.227.7888), **Ragstock, Goodwill, ARC, and Ax-Man.**
- **Online:** www.orientaltrading.com, www.buycostumes.com, www.anytimecostumes.com, www.costumecraze.com, www.amazon.com.

ASKING QUESTIONS: If you have a question on May 6, 12, 15 or 16, first ask: 1) a Student Leader, then: 2) a Parent Volunteer, then: 3) a Parent Stagehand, then: 4) Coach Stefan or Coach Chris. Only ask Paul or Wendy as a last resort; they have much to manage.

TICKETS: Reserved seating tickets can be purchased through a link on www.jugheads.com. All seats are reserved.

PRE-ORDERS FOR JJ17 DVD: We’ll create a JJ17 DVD with a goal of mid-summer completion. DVDs are \$25 (\$15 for each add’l) and should be pre-ordered. Cast members should order backstage at dress rehearsals (backstage) to avoid lobby congestion on shows nights.

CHECKLIST for EVERY JUGHEAD for JJ17 DRESS REHEARSALS (May 6 & 12) & SHOWS (May 15 & 16)

- ___ **Khaki shorts** of any style, preferably with pockets, esp. for Friday Rec., Advanced, and Elite in “Rock This Town” (RTT).
- ___ **JJ17 T-shirt** (except 5/6—new tees will be distributed at the end of rehearsal on 5/6). ***Wear your new T-shirt (and khaki shorts) to the 5/12 Final Dress Rehearsal (all-cast photo). If you forget your JJ17 tee and/or khaki shorts, you will not be in the all-cast photo. Also, if you do not wear khaki shorts and JJ17 tee either show night, you will NOT be permitted to perform in RTT or “Reach.”***
- ___ **Laundry basket (preferred)**, duffel bag or grocery box (bags often rip) for prop and costume storage (label everything).
- ___ **Juggling equipment.** If possible, use your own white beanbags for RTT. (Most kids use JH/EYJA props, but sizes may vary.)
- ___ **Come having eaten a good dinner.** NO food or drink is allowed in the auditorium or backstage; you may eat in the lobby if needed.
- ___ **Costumes and Props** for club routines and specialty acts. (For clarification, emails the student leader following the description.)
 - **MON. REC. “Chitty Chitty Bang Bang”:** Toot Sweets: White dress shirt, black pants/shoes, white apron; Me Ole Bamboo: khaki or brown pants, red button-down long-sleeve shirt, black belt and shoes. (reidtaylorjohnson@gmail.com)
 - **ELITE CLUB “Disney Princesses”:** Costumes from “The Little Mermaid” through “Aladdin.”
 - **THURS. REC. “Annie–Pt. 1”:** All veterans: orphan costumes. Rookie girls: orphan costumes on top of silver dresses; Rookie boys: orphan costumes on top of white long-sleeved shirt, black pants/shoes/belt/bowtie or reg. tie. (jugheads@comcast.net)
 - **FRIDAY REC. “Annie–Pt. 2”:** Depending on section: NYC: various professions; Easy Street boys: red shirt /black pants /+black accessory for shirt; Easy Street girls: black dress + red accessory; Tomorrow: orphan costumes. (ej1881@gmail.com)
 - **ADVANCED CLUB “Fiddler on the Roof”:** Girls: long skirt/collared shirt/head scarf; Boys: brown or khaki pants, white or tan collared shirt, vest, fisherman’s cap or kippah; Russians: white long-sleeve shirt, dark pants, hat. (taylor.claeys@gmail.com)
 - **ULTIMATE:** Girls: Blue dresses; Boys: **black** shoes, pants, socks, belt, and vest; new blue shirts. JJ17 safety pink tees for the all-cast photo on May 12; also on May 12 we’ll take our Ulti-Club photo in formal attire around 9:20 p.m.
 - **SPECIALTY ACTS:** Costumes from Showcase/Auditions, plus selected improvements (e.g., matching shoes for Jack of Hearts).