



DATE: Tuesday, April 19, 2016  
TO: **All JUGHEADS Juggle Jam 18 performers and parents**  
FROM: **Paul Arneberg, JJ18 Director; Wendy Arneberg, JJ18 Producer**  
RE: **FINAL MEMO and Checklist on logistics & etiquette for Juggle Jam 18 Rehearsals and Performances**

## **REHEARSALS & PERFORMANCES (May 11 & 16 and 20 & 21 at HOPKINS HIGH SCHOOL)**

**Directions to Hopkins High School Auditorium (Our 8<sup>th</sup> year in this great facility!)**

**2400 Lindberg Drive - Minnetonka, MN 55305: 169 North. West (left) on Cedar Lake Road. North (right) on Lindberg Drive.**

- **April 20–May 19—After School Clubs:** Final club rehearsals. We'll run our routines in costume (even incomplete costumes) at St. Stephen's (**except** April 21-22, when we're at Emmaus Lutheran Church in Bloomington). Please stay 'til 5:45 p.m. every day (Ultimate=9 pm). **Reminder: There is NO Friday Rec. Club on May 20 (Opening Night).**
- **WEDNESDAY, May 11, 6:00–Staggered Departure (8:05-9:30 p.m.)—FIRST DRESS REHEARSAL & CAST PHOTO at HOPKINS HS AUDITORIUM:** Wear your JJ18 T-Shirt and khaki shorts (or you will NOT be in the Cast Photo). Jugheads should enter the backstage door to the auditorium (left door as you enter the lobby), place their bags in their designated club area, then **assemble on stage at 6:10** for our only large group photo, going down in history as "The Cast of JJ18." After the photo, gather in the seats in the FRONT of the auditorium for our important all-cast meeting. (Please try to arrive a few minutes early so that kids can acclimate to the space and we can take our photo at 6:10 p.m.) During the meeting, Wendy, Riga and/or Carolyn will give a **special tour of the backstage & balcony to all first-year Jughead rookies** (who can often be overwhelmed!). We'll then stage "Rock This Town" and "Reach" with all performers and run through each club routine. Clubs will be dismissed after they have run through their routine, starting with Mon. Rec. at approximately 8:05 pm with the rest as follows: Fri. Rec. (8:20), Thurs. Rec. (8:35), Elite (8:45), Adv. (9 pm); UC (9:30, including time to take official U.C. team photo in formal costumes). Skits & Specialty Acts should sign up through me (Paul) to rehearse on stage with Tom between 5-6 p.m. on 5/11, 5/16, or 5/20. **Reminder: There is NO Adv. Club on May 11.**
- **MONDAY, May 16, 6:00\* p.m.–9:00 p.m. FINAL DRESS REHEARSAL at HOPKINS HS AUDITORIUM!** After watching this year's Opener, "The Pre-Juggle," we'll do a complete run-through of our show, in order and in costume, with specialty acts and skits. (We'll begin and end with "Reach.") We'll end at 9:00 p.m., **except** UC. (UC goes till 9:30 p.m. in order do two or three more run-throughs in formal attire.) **Reminders:** 1) **There is NO Monday Rec. Club on May 16;** 2) only one parent has informed me of her child's Edina band concert conflict on 5/16, although she indicated that it may affect perhaps 30 Jugheads that night. **Please let me (Paul) know of any conflicts (or partial conflicts) on May 11, 16, 20 & 21.** \***5 pm call time** on 5/16 for "The Pre-Juggle" Opener cast.
- **FRIDAY, MAY 20, 5:45–9:45 p.m. OPENING NIGHT!** Drop off your prop/costume basket backstage; **be ready and on stage by 6 p.m.** to warm-up with "Rock This Town". **Jugheads should come having eaten a good dinner.** Snacks are not allowed backstage, but you may bring a snack to eat in the lobby during intermission. The show ends around 9:40; you may leave *after cleaning up*.
- **SATURDAY, MAY 21—6:00–9:55 p.m. CLOSING NIGHT!** Same as Friday, except slightly later call and release times. Take your own stuff home. Parents who are able are encouraged to help clean up, bring things to the volunteer vans, and take down JH letters.

## **JUGHEADS ETIQUETTE (acceptable behavior) FOR JUGGLE JAM 18**

**GENERAL:** No roaming hallways (you may be pulled from the show for this offense). During intermission, Jugheads may get concessions, but after intermission, go promptly back to the SAME SEAT in the balcony. No food or drinks (including water, unless brought in your own container with cap/lid) are allowed in the auditorium. After the show, clean up, meet your parents in the lobby, and bring your things home.

**PARENT VOLUNTEERS/ SLT /GRAD LEADERS:** Respect them as you do the coaches. No talking back, no grumbling. If they say "Quiet," "Walk," "Move," etc., do it. Their job is **crowd control** for the sake of the performers and the audience, and you must obey.

**BACKSTAGE / WINGS:** Space is limited backstage, so each club will be assigned specific areas to place their costume/prop basket. In club rehearsals, dress rehearsals, and shows, don't make noise in the wings or otherwise distract the performers/audience. Also, keep out of sight of the audience (don't peek through the curtains). Cardinal rules of the wings: 1) No talking; 2) No juggling; 3) No sitting down.

**DRESSING ROOMS:** Hopkins has very nice dressing rooms, but they're not large enough to accommodate 115 kids at once. Clubs and specialty acts will have access to the dressing rooms in order of how soon they need to perform. Do not linger or hang out in the dressing rooms—once you are dressed, go to the "Warehouse." All kids must store their things in their club's designated area (signs will be posted). Change at least three acts (or 20 minutes) before your club routine takes the stage. ALL Jugheads may use the dressing room bathrooms.

# JUGGLE JAM 18 ROCK!

**THE PROPS:** You must put away your props after each routine, whether the JH props in our wagons/bins/bags or your personal props in your storage basket/bag/box. If possible, veteran Jugheads should use their own white balls for “Rock This Town” (RTT). (Everyone should use white beanbags for RTT, but you may have no choice of size.) After performing, return all props to buckets/wagons—don’t throw them from a distance. Don’t take anyone else’s props. JH/EYJA props are not allowed outside the building or on the sidewalk. Label own props.

**LINING UP:** The next act up will wait in the wings (stage left, stage right, or upstage center). The 2<sup>nd</sup> act up will wait in the hallway outside the stage. Student Leaders/Parent Volunteers will inform your group when it is time to line up in the wings, so be attentive. You may warm up your juggling in the Warehouse (far backstage area with a video feed). Tom and Betsy will float between the Warehouse and the wings.

**ONSTAGE:** Chances are you WILL drop. ☺ Practice poised recoveries. Don’t break character. Don’t change choreography or tricks, as this will mess up both you and your teammates. If you need to switch sides of the stage, use the back hallway if possible, or cross far upstage of the mid-traveler curtain (only during your own club’s routine). **Never** cross *behind* the far back curtain near our big JH letters.

**IN THE AUDIENCE:** Whether in a club rehearsal, dress rehearsal, or the show itself, don’t cross in front of the stage at any time (unless choreographed). Don’t make excessive noise, especially during the Slide Show (the audience will be asked to hold applause until the end). All Jugheads will be required to sit in the balcony back rows AFTER their final club routine/specialty act is performed, props/costumes are put away, and dressed in his/her JJ18 T-shirt and khaki shorts. All Jugheads must stay there for the remainder of Act One and throughout Act Two (until the end of the Slide Show); only UC members, specialty acts and skits will be allowed backstage in Act Two before “Reach.” To minimize distractions, chaperones will lead Jughead groups up to the balcony. You may **NOT** sit with your parents or other friends.

**COSTUMES:** Starting next week (4/22-4/26), costumes should be brought and used at every club. In case you still need shopping tips...

- **Norcostco:** 825 Rhode Island Ave S • Golden Valley, MN 55426 (763-544-0601). This is the *best* metro area costume shop.
- **Misc. local stores:** **Twin Cities Magic & Costume Co.** in West St. Paul (651.227.7888), **Ragstock**, **Goodwill**, **ARC**, and **Ax-Man**.
- **Online:** [www.amazon.com](http://www.amazon.com), [www.orientaltrading.com](http://www.orientaltrading.com), [www.buycostumes.com](http://www.buycostumes.com), [www.anytimecostumes.com](http://www.anytimecostumes.com), [www.costumecraze.com](http://www.costumecraze.com).

**ASKING QUESTIONS:** If you have a question on May 11, 16, 20 or 21, first ask: 1) a Student Leader, then: 2) a Parent Volunteer, then: 3) a Parent Stagehand, then: 4) Coach Tom or Choreographer Betsy. Only ask Paul or Wendy as a last resort; they have much to manage.

**TICKETS:** Reserved seating tickets can be purchased through a link on [www.jugheads.com](http://www.jugheads.com). All seats are reserved.

**JJ18 DVD:** JJ18 DVDs are included for *all* Jughead members this year, with a goal to have them mailed home by late July. At our dress rehearsals, member-families may order extra copies for \$15 each. DVDs will also be sold on show nights for \$25 each.

## **CHECKLIST for EVERY JUGHEAD for JJ18 DRESS REHEARSALS (May 11 & 16) & SHOWS (May 20 & 21)**

- \_\_\_ **Khaki shorts** of any style, preferably with pockets, esp. for Friday Rec., Advanced, and Elite in “Rock This Town” (RTT).
- \_\_\_ **JJ18 T-shirt** (*new tees will be distributed during regular club days from May 2-May 10*). **Wear your new T-shirt (and khaki shorts) to the 1<sup>st</sup> Dress Rehearsal on 5/11 (all-cast photo).** *If you forget your JJ18 tee and/or khaki shorts, you will **not** be in the all-cast photo. Also, if you do not wear khaki shorts and JJ18 tee either show night, you will **NOT** be permitted to perform in RTT or Reach.*
- \_\_\_ **Laundry basket (preferred)**, duffel bag or grocery **box** (bags often rip) for prop and costume storage (label everything).
- \_\_\_ **Juggling equipment.** If possible, use your own white beanbags for RTT. (Most kids use JH/EYJA props, but sizes may vary.)
- \_\_\_ **Come having eaten a good dinner.** NO food or drink is allowed in the auditorium or backstage; you may eat in the lobby if needed.
- \_\_\_ **Costumes and Props** for club routines and specialty acts. (For clarification, email the student leader or coach in the description.)
  - **MON. REC. “The Very Hungry Caterpillar”:** Costumes for food groups: fruit salad, lollipop, coffee shop, fruits vs. veggies. (Riga Moettus [Rigamoettus@gmail.com](mailto:Rigamoettus@gmail.com) or Andy Opp [andrewo16530@gmail.com](mailto:andrewo16530@gmail.com))
  - **FRIDAY REC. “Into the Woods”:** Character-specific costumes for fairy tale characters. (Josh Nelson [josh.p.n99@gmail.com](mailto:josh.p.n99@gmail.com))
  - **THURS. REC. “Schoolhouse Rock!”:** Character costumes for vignettes: “Three is a Magic Number,” “Interplanet Janet,” “I’m Just a Bill,” “Electricity,” and “Lolly Lolly Lolly.” (Steven Karschnia [Steman45@gmail.com](mailto:Steman45@gmail.com) or Carolyn Liddle [caliddle@usfamily.net](mailto:caliddle@usfamily.net))
  - **ELITE CLUB “High School Musical”:** JH-issued jerseys; red basketball shorts for boys, black shorts for girls; accessories for “Status Quo,” “Getcha Head in the Game,” and “Breaking Free.” (Coach Tom Gaasedelen [thomas\\_gaasedelen@mcad.edu](mailto:thomas_gaasedelen@mcad.edu))
  - **ADVANCED CLUB “How to Succeed in Business Without Really Trying”:** Business suits or dresses, with optional bright technicolors ala a 1960’s New York office building setting. (Elise Johnson [elisemariejohnson18@gmail.com](mailto:elisemariejohnson18@gmail.com))
  - **ULTIMATE: Girls:** Blue dresses; **Boys:** **black** shoes, pants, socks, belt, and vest; blue shirts. JJ18 orange tees for the all-cast photo on May 11; also on May 11, we’ll take our U.C. team photo in formal costumes around 9:20 p.m.
  - **SPECIALTY ACTS:** Costumes from Showcase/Auditions, plus selected changes (e.g., UC black pants for The Jack of Hearts).